Charging and Remissions Policy	
Date of last review	September 2026
Next review due date	September 2027
Approved by Governing Body	

'Empowering children through sustainable, diverse, arts-enriched education'

Charging and Remissions Policy

Each year the school raises monies to subsidise the funding received from the LA and Government to run the school. This additional funding is raised by volunteers who organise and run a variety of fund raising events and activities during the year. The monies raised are used to improve/extend the educational opportunities and experiences offered to all of our pupils within the school. The use of this money is accounted for in the annual audited funds of the school fund account and the PTA account.

Objectives of the charging provision:

- To maintain the right to free education
- To establish that activities offered during statutory lessons should be available to all pupils regardless of their parent's ability or willingness to help meet the cost.
- To emphasise that there is no statutory requirement to charge for any form of education or related activity but to give LAs and schools the discretion to charge for non-statutory activities provided by the school.
- To confirm the right of LAs and schools to invite voluntary contributions for the benefit of the school, or in support of any activity organised by the school, whether during or outside school hours.

Educational visits and journeys

All educational visits and journeys are made with the approval of the governing body in accordance with the school's own policy.

Planning for educational visits and journeys follow the basic principles that:

- They are educational
- They are linked to the work of the curriculum
- They are suited to the ages, abilities and aptitudes of the pupils in our school.

Parents will be informed by letter explaining the nature of the proposed activity and its likely value in educational terms.

This letter will indicate the contributions required if the activity is to take place.
It will be emphasised that there is no obligation to contribute and that no pupil will be omitted from any statutory curriculum activity if his/her parents are unwilling or are unable to contribute.

If the activity is non-statutory and/or part of the extended school curriculum, then it will be stated that participation is optional and dependent upon receipt of payment. Arrangements will

be made for children not participating in such activities that take place during the normal school day, to access alternative statutory lessons within school.
However, the letter will also state clearly that the planned activity cannot take place if parents are reluctant to support it.

Some educational visits and visitors to the school throughout the year are paid for wholly or partly through school funds. (This is dependent on funds available).

Cooking
At some time during the year children have the opportunity to participate in cooking which is related to a curriculum subject or topic. To cover the cost of ingredients for this activity parents are requested to contribute on a voluntary basis.

Instrumental Lessons
Please refer to the LA charging policy for information.

Remissions
In some circumstances the school may not charge for items or activities. This will be at the discretion of the governing board and will depend on the activity in question.

Remissions for residential visits
Parents who can prove they are in receipt of the following benefits may be partially remitted.
Details of any remission arrangements will be made clear when parents are informed of charges for individual activities.

Universal credit in prescribed circumstances

- Income Support
- Income Based Jobseekers Allowance
- Support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit, provided that Working Tax Credit is not also received and the family's income (as assessed by Her Majesty's Revenue and Customs) does not exceed £18,725

The guarantee element of State Pension Credit

- An income related employment and support allowance that was introduced on 27 October 2008

Charges for damages to school resources

Any deliberate damage to school property or resources caused by a pupil will result in the parents/carers being invoiced for the cost of repair or replacement.

Monitoring arrangements
Mrs Taylor (Senior School Business Manager) monitor charges and remissions, and ensures these comply with this policy.

This policy will be reviewed annually. At every review, the policy will be approved by the governing board, resources committee (premises and finance) and the Headteacher.